# FONDOS UNIDOS DE PUERTO RICO, INC. (A Non-for-Profit Organization)

## COMBINED FINANCIAL STATEMENTS AND SUPPLEMENTAL SCHEDULE

YEARS ENDED DECEMBER 31, 2016 AND 2015



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#### INDEPENDENT AUDITORS' REPORT

To the Board of Governors of Fondos Unidos de Puerto Rico, Inc. San Juan, Puerto Rico

### **Report on the Financial Statements**

We have audited the accompanying combined financial statements of Fondos Unidos de Puerto Rico, Inc. (a nonprofit organization), which comprises the combined statements of financial position as of December 31, 2016 and 2015, and the related combined statements of activities and changes in net assets, cash flows and functional expenses for the years then ended, and the related notes to the combined financial statements.

#### Managements' Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these combined financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the combined financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these combined financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combined financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the combined financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the combined financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the combined financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the combined financial statements.

To the Board of Governors of Fondos Unidos de Puerto Rico, Inc. Page 2

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the financial position of Fondos Unidos de Puerto Rico, Inc. as of December 31, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Lail Swichez & Associetar Pla. May 3, 2017

Stamp number E287600 was affixed to the original of this report.



	_	2016	2015
ASSETS			
CASH AND CASH EQUIVALENTS	\$	2,979,105	\$ 2,102,726
INVESTMENT IN SECURITIES		3,061,823	2,974,375
UNCONDITIONAL PROMISES TO RECEIVE			
Unrestricted, net of allowance for uncollectible promises			
to receive of \$350,000 for 2016 and \$455,500 for			
2015, respectively		258,452	168,103
Temporarily restricted, net of allowance for uncollectible			
promises to receive of \$541,996 for 2016 and \$711,606 for		5 405 677	5 721 020
2015, respectively ACCOUNTS RECEIVABLE		5,495,677 69,625	5,731,928
		929,782	276,973 1,014,701
PROPERTY AND EQUIPMENT, NET PREPAID EXPENSES AND OTHER ASSETS		45,715	43,414
	_		 
TOTAL ASSETS	\$	12,840,179	\$ 12,312,220
LIABILITIES AND NET ASSETS			
LIABILITIES			
ACCOUNTS PAYABLE AND ACCRUED EXPENSES	\$	525,423	\$ 344,823
DEFERRED INCOME		936,544	429,040
UNCONDITIONAL PROMISES TO GIVE			
Unrestricted		132,724	63,234
Temporarily restricted	_	2,183,591	 2,174,767
TOTAL LIABILITIES		3,778,282	 3,011,864
NET ASSETS			
Unrestricted:			
Designated		383,143	617,940
Undesignated		1,532,288	1,263,074
Temporarily restricted		7,146,466	 7,419,342
TOTAL NET ASSETS		9,061,897	 9,300,356
TOTAL LIABILITIES AND NET ASSETS	\$	12,840,179	\$ 12,312,220



# FONDOS UNIDOS DE PUERTO RICO, INC. COMBINED STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS DECEMBER 31, 2016

DEVIENT IEC	<u>Unrestricted</u>	Temporarily Restricted	<u>Total</u>
REVENUES Gross campaign contributions, next year's campaign, net of allowance for uncollectible promises Gross campaign contributions, current and prior years' campaigns, net of donor designated and estimated	\$ -	\$ 7,119,808	\$ 7,119,808
uncollectible promises Less donors designated Net campaign revenue	1,961,357 - 1,961,357	(2,794,724) 4,325,084	1,961,357 (2,794,724) 6,286,441
Grants In-kind donations	1,339,208 596,086	184,160	1,523,368 596,086
Other income, including unrealized gain on investments of \$87,448  Net assets released from restrictions  TOTAL REVENUES	772,376 4,786,338 \$ 9,455,365	4,218 (4,786,338) \$ (272,876)	776,594 - \$ 9,182,489
EXPENSES			<u> </u>
Program services: Fund distributions, including in-kind donations			
of \$557,722 Allocation services	\$ 5,506,801 377,834	\$ - -	\$ 5,506,801 377,834
Information and referral Volunteer center	119,869 82,755	-	119,869 82,755
Sembrando Futuro, including in-kind donations Special project (Department of Health)	172,775 1,313,709	- -	172,775 1,313,709
Other programs  TOTAL PROGRAM SERVICES	285,168 7,858,911	<u>-</u>	285,168 7,858,911
Supporting services:	705.022		705.022
Management and general Fund raising	795,923 766,114	<del>-</del>	795,923 766,114
TOTAL SUPPORTING SERVICES	1,562,037	-	1,562,037
TOTAL EXPENSES	9,420,948		9,420,948
CHANGE IN NET ASSETS NET ASSETS AT BEGINNING OF YEAR	34,417 1,881,014	(272,876) 7,419,342	(238,459) 9,300,356
NET ASSETS AT END OF YEAR	\$ 1,915,431	\$ 7,146,466	\$ 9,061,897



# FONDOS UNIDOS DE PUERTO RICO, INC. COMBINED STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS (CONTINUED) DECEMBER 31, 2015

REVENUES	<u>Unrestricted</u>	Temporarily <u>Restricted</u>	<u>Total</u>
Gross campaign contributions, next year's campaign, net of allowance for uncollectible promises Gross campaign contributions, current and prior years' campaigns, net of donor designated and estimated	\$ -	\$ 7,300,272	\$ 7,300,272
uncollectible promises	1,780,644	-	1,780,644
Less donors designated		(2,751,338)	(2,751,338)
Net campaign revenue	1,780,644	4,548,934	6,329,578
Grants In-kind donations	1,027,376 675,179	223,700	1,251,076 675,179
Other income, including unrealized loss on investments of	100.001	< 400	105 111
\$204,903	189,981	6,430	196,411
Net assets released from restrictions	5,032,340 © 8,705,530	(5,032,340)	e 0.452.244
TOTAL REVENUES	\$ 8,705,520	\$ (253,276)	\$ 8,452,244
EXPENSES			
Program services:			
Fund distributions, including in-kind donations of \$670,302	\$ 5,752,490	\$ -	\$ 5,752,490
Allocation services	288,053	φ <b>-</b>	288,053
Information and referral	121,983	_	121,983
Volunteer center	79,266	_	79,266
Sembrando Futuro, including in-kind donations	144,040	-	144,040
Special project (Department of Health)	1,012,376	-	1,012,376
Other programs	220,618		220,618
TOTAL PROGRAM SERVICES	7,618,826		7,618,826
Supporting services:			
Management and general	822,629	-	822,629
Fund raising	775,425		775,425
TOTAL SUPPORTING SERVICES	1,598,054		1,598,054
TOTAL EXPENSES	9,216,880		9,216,880
CHANGE IN NET ASSETS	(511,360)	(253,276)	(764,636)
NET ASSETS AT BEGINNING OF YEAR	2,392,374	7,672,618	10,064,992
NET ASSETS AT END OF YEAR	\$ 1,881,014	\$ 7,419,342	\$ 9,300,356



	2016	2015
CASH FLOWS FROM OPERATING ACTIVITIES		
Changes in net assets	\$ (238,459)	\$ (764,636)
Adjustments to reconcile changes in net assets to		
net cash used in operating activities:		
Depreciation	93,388	81,642
Unrealized (gain) loss on investments	(87,448)	204,903
Allowance for uncollectible promises	(275,110)	(192,670)
(Increase) decrease in assets:		
Unconditional promises to receive and		
accounts receivable	628,360	205,230
Prepaid expenses and other assets	(2,301)	4,654
Increase in liabilities:		
Accounts payable, accrued expenses, deferred		
income and unconditional promises to give	766,418	94,006
Net cash provided by (used in) operating activities	884,848	(366,871)
CASH FLOWS FROM INVESTING ACTIVITIES		
Acquisition of equipment	(8,469)	(74,509)
Securities sold	-	696,417
Purchase of securities		(846,208)
Net cash used in investing activities	(8,469)	(224,300)
NET CHANGE IN CASH AND CASH EQUIVALENTS	876,379	(591,171)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	2,102,726	2,693,897
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$2,979,105	\$ 2,102,726



# FONDOS UNIDOS DE PUERTO RICO, INC. COMBINED STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2016

	PROGRAM SERVICES							
	Information				Special Project			
	Fund	Allocation	and	Volunteer	Sem brando	Department	Other	
	<u>Distributions</u>	Services	Referral	Center	<u>Futuro</u>	of Health	<b>Programs</b>	<u>Total</u>
Allocations, including in-kind								
donations of \$557,722	\$ 5,506,801	\$ -	\$ -	\$ -	\$ -	\$1,088,436	\$ 43,550	\$ 6,638,787
Salaries	-	144,206	68,770	60,315	90,112	150,579	5,400	519,382
Payroll taxes	-	13,689	6,847	5,496	8,960	15,598	665	51,255
Employees' benefits	-	21,605	14,163	6,327	7,927	-	119	50,141
Conference, convention and meetings	-	-	-	-	-	4,584	9	4,593
Depreciation	-	10,520	6,474	2,427	4,046	-	12,467	35,934
Occupancy	-	4,674	2,876	1,079	1,798	-	-	10,427
Postage and shipping	-	576	354	133	222	-	-	1,285
Printing, publications and promotions	-	69	36	14	928	525	57,558	59,130
Professional services	-	106,800	20	-	7,400	13,800	56,488	184,508
Repairs and maintenance	-	5,215	3,209	1,202	2,006	-	-	11,632
Supplies	-	1,615	724	271	748	5,442	1,018	9,818
Telephone, utilities and insurance	-	5,689	3,501	1,313	2,188	27,225	16,645	56,561
Travel	-	7,217	134	565	3,713	7,125	371	19,125
Volunteer, community and agency								
relations	-	40,887	3,301	135	36,926	-	90,878	172,127
United Way of America members								
dues	-	13,446	8,274	3,103	5,171	-	-	29,994
Other expenses		1,626	1,186	375	630	395		4,212
Total Expenditures	\$ 5,506,801	\$ 377,834	\$ 119,869	\$ 82,755	\$ 172,775	\$1,313,709	\$285,168	\$ 7,858,911



# FONDOS UNIDOS DE PUERTO RICO, INC. COMBINED STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED) YEAR ENDED DECEMBER 31, 2015

	PROGRAM SERVICES							
	Information			Special Project			_	
	Fund	Allocation	and	Volunteer	Sem brando	Department	Other	
	<u>Distributions</u>	Services	Referral	Center	<u>Futuro</u>	of Health	<b>Programs</b>	<u>Total</u>
Allocations, including in-kind								
donations of \$670,302	\$ 5,752,490	\$ -	\$ -	\$ -	\$ -	\$ 792,768	\$ 28,550	\$ 6,573,808
Salaries	_	147,436	74,061	57,066	98,117	151,449	8,747	536,876
Payroll taxes	_	13,962	7,169	5,428	9,585	15,164	1,047	52,355
Employees' benefits	_	19,239	13,493	6,031	6,678	_	-	45,441
Conference, convention and meetings	_	239	147	55	3,324	7,772	1,443	12,980
Depreciation	_	10,553	6,494	2,435	4,059	-	463	24,004
Occupancy	_	4,674	2,876	1,079	1,798	_	-	10,427
Postage and shipping	_	803	494	185	309	_	-	1,791
Printing, publications and promotions	_	558	-	-	1,016	2,966	42,260	46,800
Professional services	-	31,200	-	-	3,305	_	36,031	70,536
Repairs and maintenance	-	4,452	2,740	1,026	1,713	_	11	9,942
Supplies	-	1,645	877	328	790	852	66	4,558
Telephone, utilities and insurance	-	7,009	4,248	1,617	2,696	26,689	18,485	60,744
Travel	-	8,231	438	701	4,368	7,516	-	21,254
Volunteer, community and agency								
relations	-	24,035	_	80	291	7,200	83,515	115,121
United Way of America members								
dues	-	11,960	7,360	2,760	4,600	_	-	26,680
Other expenses		2,057	1,586	475	1,391			5,509
Total Expenditures	\$ 5,752,490	\$ 288,053	\$ 121,983	\$ 79,266	\$ 144,040	\$1,012,376	\$220,618	\$ 7,618,826



	SUPPORTING SERVICES					
	Management			Fund		
	and	d General		Raising	Total	
Salaries	\$	510,497	\$	432,029	\$	942,526
Payroll taxes		46,403		42,653		89,056
Employees' benefits		62,402		50,851		113,253
Conference, convention and meetings		1,727		2,860		4,587
Depreciation		26,705		30,751		57,456
Film productions		-		1,452		1,452
Occupancy		11,864		13,662		25,526
Postage and shipping		1,151		2,104		3,255
Printing, publications and promotions		1,423		69,431		70,854
Professional services		40,464		3,977		44,441
Repairs and maintenance		16,009		15,242		31,251
Supplies		3,348		4,111		7,459
Telephone, utilities and insurance		16,467		17,079		33,546
Travel		9,213		35,569		44,782
Volunteer, community and agency relations		2,191		150		2,341
United Way of America members dues		34,131		39,302		73,433
Administrative fees		81		_		81
Other expenses		11,847		4,891		16,738
•						
Total Expenditures	\$	795,923	\$	766,114	\$	1,562,037



	SUPPORTING SERVICES					
	Management			Fund		
	an	d General	Raising		Total	
Salaries	\$	528,174	\$	455,602	\$	983,776
Payroll taxes		48,327		43,554		91,881
Employees' benefits		62,808		45,894		108,702
Conference, convention and meetings		1,352		2,502		3,854
Depreciation		26,789		30,848		57,637
Film productions		-		3,664		3,664
Occupancy		11,864		13,662		25,526
Postage and shipping		1,748		2,768		4,516
Printing, publications and promotions		3,170		57,310		60,480
Professional services		43,065		3,650		46,715
Repairs and maintenance		13,371		12,982		26,353
Supplies		6,678		5,076		11,754
Telephone, utilities and insurance		19,171		20,937		40,108
Travel		9,594		35,548		45,142
Volunteer, community and agency relations		2,758		180		2,938
United Way of America members dues		30,360		34,960		65,320
Other expenses		13,400		6,288		19,688
Total Expenditures	\$	822,629	\$	775,425	\$	1,598,054



Fondos Unidos de Puerto Rico, Inc. (the Organization) is a non-for-profit organization incorporated under the laws of the Commonwealth of Puerto Rico on January 30, 1967 for the purpose of raising funds in annual campaigns to cover program services of its participating and partner agencies. The Organization, which is affiliated to United Way of America, acts as the administrator of the Puerto Rico Public Employees Campaign (known as CBEP for its Spanish abbreviation) and the Puerto Rico and U.S. Virgin Islands Combined Federal Campaign (CFC).

## **CBEP**

The CBEP is a fund raising activity promulgated by virtue of Act 168 of 1988 (the Act) administered by the Organization as the designated agency (hereinafter referred to as the designated agency). The activities mainly consist of a programmed fund raising campaign between Puerto Rico governmental employees through authorized payroll deductions and cash donations. Most of these donations are donor-designated, meaning the donor specified to what particular non-for-profit organization or agency the donated funds will go to. Pursuant to executive order and other requirements, the CBEP is monitored by a ruling council and by an Executive Committee set forth by the Act with the oversight responsibilities of the campaign operations and supervision of the designated agency. The designated agency has the primary responsibility of coordinating the campaign among agencies and of distributing funds according to donors' specifications.

#### **CFC**

On August 8, 1982, the Local Federal Coordinator Committee (LFCC) of the U.S. Federal Office of Personnel Management (OPM) designated the Organization as the Principal Combined Fund Organization (PCFO). The Organization has been reappointed as PCFO for subsequent annual campaigns. The participant agencies or beneficiaries of the CFC consist of a diversity of not-for-profit organizations. Promises to give are received from federal employees through authorized payroll deductions and cash donations. Most of these donations are donor-designated, meaning the donor specifies to what particular not-for-profit organization or agency the donated funds will go to. Undesignated donations are allocated based on the OPM regulations.

The PCFO and the LFCC are aware that OPM plans to change the manner in which they administer the CFC. As such, the Organization's role as PCFO will cease with the Fall 2017 Puerto Rico and U.S. Virgin Islands Combined Federal Campaign.

#### **Principles of Combination**

The accompanying combined financial statements include the results of the operations of the CBEP and CFC. All material intercampaign transactions have been eliminated in combination.



#### **Basis of Presentation**

The accompanying combined financial statements, which are presented on the accrual basis of accounting, have been prepared to focus on the Organization as a whole and to present balances and transactions according to the existence or absence of donor-imposed restrictions in the case of grants, and time stipulations for campaigns contributions. Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed and time availability restrictions. Accordingly, net assets and changes therein are classified as follows:

#### Temporarily Restricted Net Assets

For campaign contributions, the temporarily restricted net assets consist of activities subject to donor-imposed stipulations that will be met by the passage of time. They consist of net campaign contributions pledged and available for future periods. For grants and other non-campaign contributions, restricted net assets consist of activities subject to donor-imposed restrictions that will be met by actions of the Organization.

#### Unrestricted Net Assets

Campaign contributions, which are available for current year use because the stipulated time period has elapsed, are reported as unrestricted net assets (normally referred to as "prior year's campaign"). For grants and other non-campaign contributions, unrestricted net assets are net resources not subject to donor-imposed restrictions or net resources for which stipulated conditions or restrictions have been fulfilled.

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions or campaign contributions related to future years. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities, if any, are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by act. Expirations of temporary restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets (i.e., net assets released from restrictions). Unconditional promises to give are recognized as contribution revenue in the period in which the promise is received.

Conditional promises are recognized as contribution revenue when the conditions are substantially met. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as temporarily restricted support in the combined statements of activities and changes in net assets.



#### **Basis of Presentation (continued)**

*Unrestricted Net Assets (continued)* 

The Organization designates unrestricted net assets to cover certain projects suggested in the Organization's strategic plan. The Organization, also, receives unrestricted grants that are earmarked by the Organization for particular projects. Designated net assets as of December 31, 2016 and 2015 amounted to \$383,143 and \$617,940, respectively. From this amount, as of December 31, 2016 and 2015, 61% and 71% are designated to cover certain projects of *Sembrando Futuro* Program, and the remaining 39% and 29%, respectively, to cover other strategic plan projects.

#### Fund Distributions

The Organization's allocation of campaign revenues cycle runs on a calendar year basis and participating agencies are usually notified during January and June of the Organization's intent to give. After the initial intent has been communicated to participating agencies, the Organization may confirm the unconditional promises to give or simply make the actual allocation payment. These intentions to give are not accrued in the combined financial statements because the Organization reserves the right to rescind such intentions.

#### Promises to Give

All unconditional promises to give are due in one year. Unconditional promises to give, in its majority, are donor-designated and are recorded in the period in which the donor makes the promises. In general, these promises contain time restrictions that normally expire in the period following its recognition. Donor restricted promises are recorded, net of amounts expected to be remitted to the designated organizations, as increases in temporarily restricted net assets. When the donor restrictions expire, temporarily restricted net assets are reclassified to unrestricted net assets and are reported in the combined statement of activities and changes in net assets as net assets released from restrictions.

Prior to remitting the promises received to the designated agencies; the Organization retains a portion of these donations to cover administrative costs and campaign expenses.

#### Accounting Standard Update

On August 2016 the FASB issued the Accounting Standard Update (ASU) 2016-14 which makes improvements to the information provided in financial statements and disclosures of not-for-profit entities. The Organization is currently evaluating the possible effects this new update will have on the presentation of its financial statements. The amendments in this update are effective for annual financial statements issued for fiscal years beginning after December 15, 2017.



#### **Basis of Presentation (continued)**

Allowance for Uncollectible Unconditional Promises to Receive

For the Organization the reserve for uncollectible unconditional promises to receive is based on a historical loss factor and a management estimate of future promises losses.

The loss factor is based on a realization analysis of the overall campaign, including corporate gifts, individual gifts and employee workplace campaigns for the last three years. The factor applied to the current year campaign promises to receive represents an average of actual losses based on the past three years. Because of uncertainties inherent in the estimation process, management's estimate of uncollectible unconditional promises to receive may change.

For the CBEP and CFC, the allowance method is used to determine the uncollectible unconditional promises to receive (shrinkage). The shrinkage is based on prior years' experience and management's analysis of specific promises made.

### Amounts Designated by Donors

The Organization follows the Financial Accounting Standards Board (FASB) ASC 958-605, *Not-for-Profit Entities – Revenue Recognition*, which establishes standards for transactions in which an entity (the donor) makes a contribution by transferring assets to a not-for-profit organization or charitable trust (the recipient organization) that accepts the assets from the donor and agrees to use those assets on behalf of or transfer those assets, the return on investment of those assets, or both to another entity (the beneficiary) that is specified by the donor. ASC 958-605 requires, among other things, that when the recipient organization has no variance power (as defined in ASC 958-605) over the assets received from donors, it should recognize the fair value of those assets as a liability to the specified beneficiary concurrent with the recognition of the assets received from the donor. Accordingly, such contributions do not affect the combined statement of activities and changes in net assets and are presented against campaign results.



### **Basis of Presentation (continued)**

Amounts Designated by Donors (continued)

The following schedule details gross campaign contributions and distributions before and after amounts designated by donors for the years ended December 31, 2016 and 2015:

	2016	2015
<u>Unrestricted</u>		
Total campaign contributions	\$ 4,108,328	\$ 4,012,354
Less amounts designated by donors	(2,146,971)	(2,231,710)
Total campaign contributions, current and prior years'		
campaign per combined statements of activities and		
changes in net assets	\$ 1,961,357	\$ 1,780,644
Temporarily restricted		
Total campaign contributions, gross	\$ 9,047,737	\$ 9,574,751
Less conditional promises	(1,385,933)	(1,562,873)
Less allowance for uncollectible promises	(541,996)	(711,606)
Total campaign results, net	7,119,808	7,300,272
Less amounts designated by donors	(2,794,724)	(2,751,338)
Net campaign revenue	\$ 4,325,084	\$ 4,548,934

## **Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand and highly liquid debt instruments with original maturities of three months or less. Restricted cash and cash equivalents are limited in use to payment of costs of a related capital campaign.

#### **Investment Securities**

Investment securities are valued at fair market value; any difference between cost and fair market value is charged (credited) to unrealized loss (gain) on investment securities, and reflected in the combined statement of activities and changes in net assets. Interest and dividend income is accrued as earned. The Organization maintains an investment policy, which is periodically reviewed by the Investment Committee of the Board of Governors.



#### **Property and Equipment**

The Organization capitalizes all expenditures in excess of \$500 for property and equipment at cost. Contributed property and equipment is recorded at fair value at the date of donation. If donors stipulate how long the assets must be used, the contributions are recorded as temporarily restricted support. In the absence of such stipulation, contributions of property and equipment are recorded as unrestricted support. Depreciation is computed using the straight-line method based on the estimated useful lives of the related assets (3 to 50 years). Routine repairs and maintenances are expensed as incurred.

### **Donated Services**

A substantial number of volunteers donate their time to the Organization's program services and fund-raising campaigns. The value of this contributed time is not reflected in these combined financial statements.

#### **In-kind Donations**

In-kind donations of funds, materials and other items are reflected as contributions at their estimated fair market value at the date of receipt.

#### **Use of Estimates**

The preparation of the combined financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the combined financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Major estimates relate to the loss factor on the allowance for uncollectible unconditional promises, depreciation, and certain accrued expenses, which have been consistently determined.

## **Income Taxes**

The Organization is exempt from the payment of income taxes under Section 1101.01 (a)(2)(A) of the Puerto Rico Internal Revenue Code of 2011, as amended, and under Section 501(c)(3) of the United States Internal Revenue Code. The Organization has received the tax exempt notifications from the Puerto Rico Department of Treasury, dated January 24, 2017 and the U.S. Internal Revenue Service, dated February 14, 2017 stating that it meets the provisions of the codes in order to be treated as exempt from income taxes.



#### NOTE B – CONCENTRATION OF CREDIT RISK

Financial instruments that potentially subject the Organization, the CBEP and CFC to significant concentrations of risk consist primarily of cash and cash equivalents, investment securities, promises and other receivables. The Organization and the Campaigns place their cash in high credit quality institutions where deposits are insured by the Federal Deposit Insurance Corporation (FDIC) up to a maximum of \$250,000. The uninsured cash balance amounted to approximately \$2.2 million in 2016 and \$1.6 million in 2015.

Concentrations of credit risk with respect to promises receivable are limited due to the Organization's large number of donors. The Organization maintains allowances for potential credit losses. Actual losses have historically been within management's expectations and estimates.

#### NOTE C – CASH AND CASH EQUIVALENTS

At December 31, 2016 and 2015, the cash and cash equivalents consist of the following:

<b>Description</b>	2	2016		2015	
Non-interest bearing accounts	\$	400	\$	400	
Operating and saving accounts	2,	795,240	2,0	006,464	
Money market investment		183,465		95,862	
Total	\$ 2,9	979,105	\$ 2,	102,726	

#### NOTE D – FAIR VALUE MEASUREMENTS

The FASB ASC 820, *Fair Value Measurements*, establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurement).

The three levels of the fair value hierarchy under ASC 820 are described below:

Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access.



#### NOTE D – FAIR VALUE MEASUREMENTS (CONTINUED)

Level 2 Inputs to the valuation on methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The Organization invest mainly in mutual funds. A **mutual fund** is an investment fund that holds equity and fixed income securities, with some amounts of cash. The objective of an equity fund is long-term growth through capital gains. Specific equity funds may focus on a certain sector of the market or may be geared toward a certain level of risk. The objective of a fixed income fund is investment return with capital preservation.

The Organization's investment is reported at fair value of \$3,061,823 and \$2,974,375 for the years ended December 31, 2016 and 2015, respectively, in the accompanying combined statements of financial position. This investment is considered to be in Level 1 of the fair value hierarchy as they represent quoted prices in active markets for identical assets. There were no sale of securities during the year ended December 31, 2016, and therefore no realized gain or loss. Realized gain on sale of securities amounted to \$10,969 during the year ended December 31, 2015.

**Quoted Prices in Active Markets** 

for Identical Assets

	Cost	Fair Value	(Level 1)
<u>December 31, 2016</u>			
Mutual funds - equities	\$ 1,008,187	\$ 1,507,095	\$ 1,507,095
Mutual funds - fixed income	1,590,637	1,554,728	1,554,728
	\$ 2,598,824	\$ 3,061,823	\$ 3,061,823
<u>December 31, 2015</u>			
Mutual funds - equities	\$ 1,008,187	\$ 1,414,316	\$ 1,414,316
Mutual funds - fixed income	1,590,637	1,560,059	1,560,059
	\$ 2,598,824	\$ 2,974,375	\$ 2,974,375



#### NOTE E - CONDITIONAL PROMISES & DEFERRED INCOME

The Organization had conditional promises amounting to approximately \$1.4 and \$1.6 million as of December 31, 2016 and 2015, respectively, representing the matching portion of private corporations. Conditional promises amounting to \$285,626 and \$429,040 were received in advance and recorded as part of deferred income in the combined statements of financial position as of December 31, 2016 and 2015, respectively. The remaining conditional promises are not recorded in the combined financial statements.

In addition, as of December 31, 2016, deferred income includes \$650,918 related to the first payment received on December 29, 2016 in the amount of \$787,500 from the Department of Health.

#### NOTE F – PROPERTY AND EQUIPMENT, NET

Property and equipment at December 31, 2016 and 2015 consists of:

<u>Description</u>	2016	2015
Land	\$ 250,007	\$ 250,007
Building	1,433,180	1,433,180
Building improvements	615,364	613,540
Equipment, furniture and fixtures	1,377,688	1,371,043
	3,676,239	3,667,770
Less accumulated depreciation	(2,746,457)	(2,653,069)
Property and Equipment, net	\$ 929,782	\$ 1,014,701

#### **NOTE G – GRANTS**

Total grants presented in the combined statements of activities and changes in net assets for the years ended December 31, 2016 and 2015 are the following:

		2016	2015
<u>Unrestricted</u>			
Special Project: Department of Health	\$ 1	1,339,208	\$ 1,027,376
Temporarily restricted			
Talleres APRENDO	\$	87,500	\$ 100,000
Bienestar		65,000	98,700
Sembrando Futuro Initiatives		31,660	 25,000
Total	\$	184,160	\$ 223,700



#### **NOTE G – GRANTS (CONTINUED)**

The Organization entered into a service agreement with the Puerto Rico Department of Health to provide workshops to the Puerto Rico youth community (ages 10-12) on matters relating to sexual abstinence. This agreement was originally signed in October 2014 and renewed on September 2016 for an additional year. In addition, the Organization sub-contracted other not-for-profit organizations to provide these services. The agreement with the Department of Health and with the sub-contracted organizations established payment terms over the agreement period. On December 29, 2016, \$787,500 were received from the Department of Health as first payment of the contract for fiscal year 2016-2017 and accounted for as deferred revenue. As of December 31, 2015, \$774,500 were due from the Department of Health. As of December 31, 2016 and 2015 \$631,117 and \$602,546 were due to the sub-contracted organizations pursuant to the agreement. These amounts are not recorded in the accompanying combined financial statements as the conditions of the agreement, as of December 31, 2016 and 2015, have not been met.

#### **NOTE H – OTHER INCOME**

Other income presented in the combined statements of activities and changes in net assets for the years ended December 31, 2016 and 2015 are the following:

	 2016	 2015
<u>Unrestricted</u>		
Interest on bank accounts	\$ 5,735	\$ 6,219
Dividends and realized gains on sale of investment securities	87,602	83,150
Unrealized gain (loss) on investments securities	87,448	(204,903)
Fund raising activities and others (including bequests of \$424,827 and		
\$90,000 in 2016 and 2015, respectively)	 591,591	 305,515
Total	\$ 772,376	\$ 189,981
Temporarily Restricted		
Fundraising activities and others	\$ 4,218	\$ 6,430

#### NOTE I – EMPLOYEE BENEFIT PLAN

The Organization sponsors a qualified defined contribution retirement plan for its employees, which was created by adoption of the Master Trust Agreement of Oriental Bank & Trust. Participation in this plan is available to substantially all salaried and hourly employees. Contributions to the plan are based on a percentage of the employees' compensation, subject to the limits specified in the plan provisions. The Organization's contribution to the plan for the years ended December 31, 2016 and 2015 amounted to \$21,017 and \$23,718, respectively.



#### NOTE J – COMMITMENTS & OCCUPANCY

The Organization leases from a third party its parking facilities at a rate of \$3,000 per month under an agreement, which expired on July 31, 2010 and is pending a formal renewal. Rent expense under this agreement amounted to approximately \$36,000 for each of the years ended December 31, 2016 and 2015, respectively.

# NOTE K – SUBSEQUENT EVENTS

Subsequent events have been evaluated through May 3, 2017 which is the date the combined financial statements were available to be issued.





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## INDEPENDENT AUDITORS' REPORT ON COMBINED SUPPLEMENTARY INFORMATION

To the Board of Governors of Fondos Unidos de Puerto Rico, Inc. San Juan. Puerto Rico

We have audited the basic combined financial statements of Fondos Unidos de Puerto Rico, Inc. as of and for the years ended December 31, 2016 and 2015, and our report thereon dated May 3, 2017, which expressed an unmodified opinion on those combined financial statements, appears on page 1. Our audit was conducted for the purpose of forming an opinion on the combined financial statements as a whole. The Combined Supplemental Schedule of Donations Allocated to Agencies is presented for purposes of additional analysis and is not a required part of the combined financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare The information has been subjected to the auditing the combined financial statements. procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the combined financial statements as a whole.

May 3 2017 Suchez of Associety PSC.

Stamp number E287601 was affixed to the original of this report.

		2016		2015
Albergue Los Peregrinos	\$	28,559	\$	28,704
Asamblea Familiar Virgilio Dávila	Φ	53,882	φ	55,794
Asesores Financieros Comunitarios		23,518		22,257
Asociación de Alzheimer y Desórdenes Relacionados		13,715		6,233
Asociación de Espina Bífida e Hidrocefalia de Puerto Rico		64,958		67,264
Asociación de Personas con Impedimentos		43,754		45,112
Asociación Educativa Pro Desarrollo Humano de Culebra		59,679		52,430
Asociación Mayagüezana de Personas con Impedimentos		47,666		49,358
Asociación Pro Ciudadanos con Impedimentos de Sabana Grande		27,172		28,136
Asociación Pro Juventud y Comunidad Barrio Palmas		95,638		99,031
Asociación Puertoriqueña de Diabetes		22,353		20,752
Banco de Alimentos de Puerto Rico (Second Harvest of PR)		75,596		78,278
Bill's Kitchen		44,198		45,766
Boy Scouts of America		80,957		83,830
Boys & Girls Club of Puerto Rico		86,916		94,970
Caribe Girl Scouts Council (Concilio Caribe de Niñas Escuchas de PR)		49,190		50,936
Cáritas de Puerto Rico (antes Servicios Sociales Católicos -San Juan)		39,939		41,356
Casa de la Bondad		40,948		42,391
Casa de Niños Manuel Fernández Juncos		99,523		103,054
Casa del Peregrino		22,398		23,194
Casa Juan Bosco		39,755		41,155
Casa La Providencia		112,791		116,794
Casa Pensamiento de Mujer del Centro		65,047		65,092
Casa Protegida Julia de Burgos		53,434		55,330
Centro Coameño para la Vejez		17,857		17,094
Centro Comunitario Rvda. Inés J. Figueroa		21,528		22,292
Centro Cultural y Servicios de Cantera		92,368		101,875
Centro de Ayuda Social		<i>72,300</i>		2,543
Centro de Ayuda y Terapia a Niños con Impedimentos (AYANI)		83,994		86,974
Centro de Ayuda y Terapia a Niño con Impedimento (CANII)		62,862		65,092
Centro de Enseñanza para la Familia		-		18,701
Centro de Envejecientes Club de Oro		62,862		65,012
Centro de Envejecientes Hogar Paz de Cristo		35,281		36,532
Centro de Envejecientes Juan de los Olivos		38,265		39,623
Centro de Intervención e Integración Paso a Paso		21,150		21,901
Centro de Orientación y Acción Social		21,528		22,291
Condition of Chommon of Account booms		21,320		,-,1



		2016		2015
Centro de Renovación y Desarrollo Humano-Espiritual Buen Pastor	\$	17,942	\$	18,580
Centro de Respiro y Rehabilitación San Francisco	4	39,939	4	41,355
Centro de Servicios a la Comunidad		24,531		25,400
Centro de Servicios Comunitarios Vida Plena		34,142		39,290
Centro de Servicios Ferrán		62,862		65,091
Centro del Triunfo		86,064		90,523
Centro Educativo Joaquina de Vedruna		35,352		36,605
Centro Esperanza		72,430		73,102
Centro ESPIBI		82,825		85,763
Centro Geriátrico Caritativo La Milagrosa		23,207		24,031
Centro Geriátrico El Remanso		35,628		36,891
Centro Madre Dominga Casa Belén		17,066		15,607
Centro Margarita		76,327		76,575
Centro Nuevos Horizontes		41,411		42,880
Centro para Niños El Nuevo Hogar		38,341		38,075
Centro Providencia para Personas de Mayor Edad		52,147		53,996
Centro Ramón Frade para Personas de Mayor Edad		39,274		40,667
Centro Renacer		36,471		37,764
Centro San Francisco		65,079		67,387
Centro Santa Luisa		31,554		32,673
Centros Sor Isolina Ferré		180,562		186,967
Christian Community Center		17,942		18,580
Colegio de Educación Especial y Rehabilitación (CODERI)		49,922		51,692
Colegio San Gabriel		64,894		67,195
Comité de Gericultura de Guayama		38,803		40,180
Concilio de la Comunidad		26,703		27,651
Consejo Renal de Puerto Rico		47,259		48,935
Corporación Milagros de Amor		31,621		32,743
Crearte, Inc.		38,630		42,055
Cruz Roja Americana, Capítulo de Puerto Rico		121,735		123,721
Cruz Roja Americana, Disaster Account		40,000		40,000
Cuerpo Voluntario de Servicios Médicos de Emergencia		32,207		29,412
Esperanza para la Vejez (HOPE)		65,375		67,694
Forjando un Nuevo Comienzo		17,943		18,580
Fundación Acción Social Refugio Eterno		-		5,744
Fundación DAR		57,011		59,033
		,		,000



		2016		2015
Fundación Dr. García Rinaldi	\$	31,621	\$	32,744
Fundación Hogar Niñito Jesús	Ψ	66,453	Ψ	65,092
Fundación Puertorriqueña del Riñón		17,225		17,836
Fundación Puertorriqueña Síndrome Down		45,225		46,830
Hogar Albergue de Niños de San German (Portal de Amor)		36,363		37,654
Hogar Albergue para Niños Jesús de Nazaret		64,559		66,673
Hogar Colegio La Milagrosa		25,996		26,918
Hogar Cuna San Cristóbal		56,426		58,427
Hogar de Ancianos San Vicente de Paúl		55,803		56,376
Hogar de Ayuda El Refugio		48,812		50,544
Hogar de Niñas de Cupey (antes el Hogar del Niño)		62,862		65,092
Hogar de Niños Forjadores de Esperanza		64,254		66,533
Hogar del Niño El Ave María		63,392		65,165
Hogar Escuela Sor María Rafaela		94,967		98,336
Hogar Fátima		98,989		102,500
Hogar Infantil Jesús Nazareno		49,988		51,762
Hogar Infantil Santa Teresita del Niño Jesús		35,282		36,533
Hogar Irma Fe Pol Méndez		23,259		24,084
Hogar La Piedad		15,234		15,774
Hogar Nueva Mujer Santa María de la Merced		25,102		51,843
Hogar Posada La Victoria		26,713		27,660
Hogar Ruth		36,947		38,208
Hogar San José de la Montaña		_		24,827
Hogar Santa María de los Angeles		35,134		36,380
Hogar Santa María Eufrasia		18,131		18,774
Hogar Santísima Trinidad		29,093		30,126
Hogares Rafaela Ybarra		102,764		106,409
Hogares Teresa Toda		58,843		60,930
Iniciativa Comunitaria de Investigación (I.C.I.)		74,899		77,556
Instituto de Orientación y Terapia Familiar		76,581		79,298
Instituto del Hogar Celia y Harris Bunker		52,041		53,888
Instituto Especial para el Desarrollo Integral del Individuo, Familia y				
Comunidad - Guánica		58,583		60,661
Instituto Especial para el Desarrollo Integral del Individuo, Familia y				
Comunidad - Maricao		62,278		64,487
Instituto Especial para el Desarrollo Integral del Individuo, Familia y				
Comunidad - Yauco		65,080		67,388



	2016	2015
Instituto for Individual, Group and Organizational Development (AFANA)	\$ 36,392	\$ 35,038
Instituto Pre-Vocacional e Industrial de Puerto Rico	35,979	37,255
Instituto Psicopedagógico de Puerto Rico	72,973	75,562
Instituto Santa Ana	70,912	71,234
Jóvenes de Puerto Rico en Riesgo	44,912	37,806
Juan Domingo en Acción	29,636	30,687
La Casa de Todos	26,444	22,982
La Fondita de Jesús	75,136	77,801
Make-A-Wish Foundation of Puerto Rico	62,662	64,886
Ministerio Ayuda al Necesitado "Casa de Misericordia"	15,432	15,979
Misión Rescate	41,271	42,736
Movimiento para el Alcance de Vida Independiente (MAVI)	22,246	23,036
Oficina para la Promoción y Desarrollo Humano	45,148	46,750
Politécnico Amigó	60,602	58,195
Programa de Apoyo y Enlace Comunitario (PAEC)	36,612	37,912
Programa de Educación Comunal de Entrega y Servicios (PECES)	49,257	51,004
Programa del Adolescente de Naranjito	38,875	40,254
Proyecto La Nueva Esperanza	13,694	14,180
Puertas de Esperanza de Manatí (PUEDEM)	-	12,735
San Jorge Children's Foundation	80,849	36,573
Servicios Sociales Católicos - Diócesis de Mayagüez	77,962	80,727
Sociedad Americana Contra el Cáncer	175,134	181,348
Sociedad de Educación y Rehabilitación de Puerto Rico (SER)	214,050	221,644
Sociedad Pro Niños Sordos de Puerto Rico	20,295	19,093
Sociedad Puertorriqueña de Epilepsia	101,754	105,364
Taller Salud	42,136	43,436
Travelers Aid of Puerto Rico (Ayuda al Viajero)	34,980	36,221
YMCA de Ponce	103,805	105,502
YMCA de San Juan	106,581	110,362
Other	163,600	35,083
	7,070,708	7,174,277
Less: Designations	(2,133,742)	(2,195,503)
	4,936,966	4,978,774



	2016			2015
Other distributions:				
PGA-Puerto Rico Golf Assoc.				
Sholarship Initiative PGA and FUPR Hogar Teresa Toda-Community Impact Projects	\$	8,250 4,500	\$	19,750
	\$	12,750	\$	19,750
Junta Reglamentatora				
Agenda Ciudadana Asociación Espina Bífida e Hidrocefalia Asociación Pro Juventud y Comunidad Barrio Palmas Educare Liga de la Leche	\$ <u>\$</u>	30,000 200 600 - - 30,800	\$	4,000 2,400 1,000 1,400 8,800
Proyecto Extra:				
Asesores Financieros Comunitarios Centro de Ayuda y Terapia a Niños con Impedimientos (AYANI)	\$ <u>\$</u>	4,581 7,532 12,113	\$ <u>\$</u>	4,456 8,958 13,414
<u>Donation</u>				
Hogar Albergue para Niños	<u>\$</u> \$	-	\$ \$	90,000
Propuesta Departamento de Salud-Distributions				
Centro Sor Isolina Ferré-Contrato 2015-2016 Centro sor Isolina Ferré-Contrato 2016-2017 PECES-Contrato 2015-2016 PECES-Contrato 2016-2017	\$ 	418,127 17,837 589,613 62,859 1,088,436	\$ 	- - - -



	_	2016	 2015
<b>Department of Health</b>			
Centro Sor Isolina Ferré PECES	\$	-	\$ 316,912 475,856
	\$	-	\$ 792,768
In-Kind Donations	<u>\$</u>	557,722	\$ 670,302
<b>Total Allocations</b>	\$	6,638,787	\$ 6,573,808

